

## **Commission Alerts**

### **The following Policy and Procedure Change(s) have been enacted as of the April 2009 Commission Meeting:**

1. The revision of Appendix D.9 Application – Branch Campus and Appendix D.10 Application – Auxiliary Classroom, to provide an option for COMTA accredited schools or programs in good standing, that can demonstrate the financial and managerial resources necessary to operate responsibly, and that can demonstrate a good reason to open additional branches and auxiliary classrooms within a twelve-month period.
2. To also revise Appendix D.10 Application and COMTA Policies and Procedures to include a requirement that an auxiliary classroom be within reasonable and customary commuting distance of the main campus or branch it supports, and to provide evidence of the distance being reasonable and customary for its geographic location.
3. The revision of COMTA Policies and Procedures for additional locations to include Show Cause as one of the limitations for application.
4. The revision of COMTA Policies and Procedures for credential change to include “An institution under any restrictive or adverse action by the Commission, including deferral, denial probation, show cause, or withdrawal, may not apply for credential change unless prior permission from COMTA has been received.” Appendix D.17 will address this change.
5. The Standards Review Committee moves to add to Appendix C a definition for “clinic”, and to revise Standard 2.7 to conform to this definition:

Clinic – A planned learning experience in which students apply and practice the knowledge and skills taught in the classroom with members of the general public. Clinic may take place on the schools instructional setting or at off-site locations. Students have the opportunity to practice the professional procedures, including but not limited to working with scheduled clients, performing intake and exit interviews, performing appropriate treatment sessions, completing session documentation, and communicating appropriately with clients and peers while professionally attired. An on-site program faculty member supervises the clinic sessions, evaluates student work and provides student support and feedback.